

PRIVACY POLICY

JX3 Support Services Ltd is a privately owned, independent business specialising in provision of Facilities Management services. We gather and process your personal information in accordance with this privacy notice and in compliance with the relevant data protection regulation and law (GDPR May 2018). This policy provides you with the necessary information regarding your rights and obligations, and explains how, why and when we collect and process your personal data.

What information do we collect about you?

We collect some or all of the following information about you when you buy products from us, use our services, or register on our website:

- Your name
- Your home or business address
- Your mobile telephone number and/or your preferred contact number
- Your preferred email address if you have one

How will we use the information about you?

We process your personal information to meet our legal, statutory and contractual obligations and to provide you with our products and services. We will never collect any unnecessary personal data from you and do not process your information in any way, other than already specified in this policy. We will never provide your personal data to a third party for marketing purposes.

Marketing

We would like to send you periodically information about our services and related information which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date.

You have a right at any time to stop us from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes please email us at info@jxsupportservices.co.uk or write to us at: -

JX3 Support Services
5 Frecheville Court
Off Knowsley Street
Bury
BL9 0UF

Access to your information and correction

You have the right to access any personal information that we process about you and to request information about:

- What personal data we hold about you
- The purposes of the processing
- The categories of personal data concerned
- The recipients to whom the personal data has/will be disclosed

How long we intend to store your personal data for

If we did not collect the data directly from you, information about the source

If you believe that we hold any incomplete or inaccurate data about you, you have the right to ask us to correct and/or complete the information and we will strive to update/correct it as quickly as possible; unless there is a valid reason for not doing so, at which point you will be notified.

Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of our website (<http://www.jx3supportservices.co.uk>) and to compile statistical reports on website activity.

For further information visit www.aboutcookies.org or www.allaboutcookies.org.

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser.

Other websites

Our website contains links to other websites. This privacy policy only applies to our website so when you link to other websites you should read their own privacy policies.

Changes to our privacy policy

We keep our privacy policy under regular review and will place any updates on our website for you to see. This privacy policy was last updated on 3rd October 2018

How to contact us

Please contact us if you have any questions about our privacy policy or information we hold about you:

- By email to info@jx3supportservices.co.uk
- Or write to us at: -

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